

Senate Research & Scholarship Council Meeting

Minutes for Thursday February 16, 2017

PRESENT: Pam Theus (Library), Lisa Warner (COE), Tao Guo (COB), Carey Waldburger (COSH), Martin Williams (OSP), and Kyung-Hyan (Angie) Yoo (COAC)

1. The meeting was called to order at 12:35 pm
2. The secretary of this meeting is Lisa Warner
3. Pam made a motion for the minutes to be approved, and Carey seconded it.
4. Members welcomed Angie Yoo, the new COAC representative for spring semester.
5. Research Forum
 - a. Moderators on February 10th were different from the January forum
 - b. The best attendance was at the January forum
 - c. The Provost was going to send invitations to the administrators for the February forum. The email from the Provost didn't get out. Attendance was also affected because of the University's snow closing the day before the forum.
 - d. The final recommendations at the 3rd forum were mirrored in the other 2 forums. So there is some consistency.
 - e. Martin met with Group i&i (Toufic & Kathy) and they are going to consolidate the recommendations. The planning group for the retreat is still needed. The subcommittee availability will be priority and then the rest of the council will be invited to help plan. Senior administration will also be invited to plan this.
 - f. There are 3 options on the table for having participants think about ideas prior to the retreat:
 - 1) A meeting to share the information we have so far.
 - 2) Putting together a recorded webinar so people can listen to that on their own, prior to the retreat.
 - 3) Try to consolidate information (from options 1 and 2) to a 1 page outline regarding how the room will be organized at the retreat.
 - g. Carey asked if we might want to include administration prior to the retreat so they are prepared to discuss and decide on issues.
 - h. We brought up a possible conflict on April 7th (a Breakfast with the President, sponsored by Women in Higher Education is also scheduled for that day). R&S Council has part of the Ballroom reserved.
 - i. Invitations to the Retreat will be extended to Department chairs, senior administration from academic affairs and business services, participants from the 3 fora, and members of the Senate Council on Academic Standards.
 - j. Lisa asked if we can send an email to our entire College or announce it at the March Unit Meeting inviting all to the April retreat. Martin said yes. Tao said he

will try to have his College Dean endorse it as well. Martin said Steve Hahn will encourage it as well.

6. EXPLORATIONS

There is information up on the web. We looked at the poster. Pam noticed it didn't have the William Paterson University logo on it. The poster abstracts are due March 1st. By March 3rd, each Council representative needs to fill out the survey for the College session (giving the presenters and abstracts). So far there are 5 abstracts for posters and 3 partner programs. There are 2 poster sessions, one on April 4th and one on April 6th, the one on Tuesday is in the Science building and the one on Thursday is in the University Commons hallway. Martin distributed the poster art work submitted by faculty member Tom Uhlein.

7. Next Research Council meeting will be on Thursday March 23rd at 12:30pm

8. Tao will find the R&S Council FY16 End of Year Report, and the Senate charges for the current year and add them to the Council's Blackboard shell.

9. Martin recommended that the Council change its name to the Research, Scholarship and Creative Expression Council. Think about it.

Submitted by Lisa Warner, COE